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LIAIS-3-1-2  
TLO meetings  
DD/P

MINUTES

TRAINING OFFICERS MEETING

Thursday  
6 May 1954

Document No. 016

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1793

Date: 6 May 78 By: OR

Attendance:

Mr. Baird, D/TR

25X1A

25X1A

25X1A

1. Training Evaluations for Specialized Courses

25X1A

After discussion of the problem by [REDACTED] Mr. Baird stated that OTR will continue its position of making available on Training Evaluations what the consumer wants plus data needed for other purposes. Mr. Baird recommended that the Clandestine Services Training Committee consider and make specific recommendations of information wanted by the operating divisions on Training Evaluations.

Comment by Director of Training

Mr. Baird spoke very highly of the presentation by Congressman Walter Judd made in the Agency Orientation Course. [REDACTED] was asked to obtain the tape recording of the speech and make it available to the OTR instructors in communism.

25X1A

25X1A

2. Because of the absence of [REDACTED] and the lengthy agenda, it was agreed to defer consideration of this topic.

3. Authorized Signatures for External Training, DD/P

25X1A

[REDACTED] discussed the "shared responsibility" of individuals in successive echelons in recommending external training. The specific request was made of the CS Training Committee to assure that evidences of delegations of authority to sign were made available to the External and Language Training Division.

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4. Clarification on Information Requested in Form 51-133

25X1A

The CS Training Committee was requested by [REDACTED] to consider and recommend revisions if necessary in the present Form 51-133. At the present time a considerable stock of this form is on hand.

25X1A

5. Report on Trip to Aberdeen Proving Grounds [REDACTED]

25X1A

[REDACTED] emphasized the weakness in Agency reporting on ordnance order of battle data. He recommended at least a one-day briefing at Aberdeen for Agency personnel who need this information. Mr. Baird requested a precise statement of requirements for such briefing for DD/P personnel, other than O/B students.

25X1A

[REDACTED] recalled a request made by the field over two years ago for flash cards to be used in recognition training. [REDACTED] spoke of similar requests of which he was aware from three operating divisions, and spoke of the efforts made to have ordnance recognition materials released within the Agency. Although these former efforts were unsuccessful, principally because of the reproduction and distribution costs, it was emphasized that small usable sets could now be made up for specific areas. Meanwhile, the only pictorial information available are the 150 sets of a "Materiel" handbook distributed on a need-to-know basis by the O/B chief instructor.

25X1A

25X1A

[REDACTED] was asked by Mr. Baird to give full distribution to the report made by [REDACTED] to the Director of Training on this problem.

25X1A

6. Discussion of the New Proposed Program for Training on Communism

25X1A

[REDACTED] referred to the 5 April weekly report of D/TR to DCI. [REDACTED] then briefly discussed the OTR planning for presenting instruction in communism.

25X1A

[REDACTED] pointed out that the communism week in BIC (I) and BIC (S) would be identical, and would serve as a basic background available to all Agency personnel. The second course, probably of three weeks' length would be available to all intelligence officers from DD/P and DD/I who had completed the one-week program. This course would treat only of the history and theory of communism. The third course will be an expansion of the operational aspects briefly treated in the present CPO. The revised Operations Course will be limited to a carefully selected few people in DD/P who will require this training. This reorganization of instruction will also afford an opportunity to pool instructional assets within OTR on communism.

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25X1A

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A G E N D A

TRAINING OFFICERS MEETING

Thursday  
6 May 1954

- ✓ 1. Training Evaluations for Specialized Courses (Mr. [REDACTED]) 25X1A
2. Suggestions on How the Clandestine Services Training Committee Can Serve the Mutual Interests of DD/P and the Office of Training (Mr. [REDACTED]) 25X1A
- 25X1A ✓ 3. Authorized Signatures for External Training, DD/P (Mr. [REDACTED])
- ✓ 4. Clarification on Information Requested in Form 51-133 (Request for Training at non-CIA Facility) (Mr. [REDACTED]) 25X1A
- ✓ 5. Report on Trip to Aberdeen Proving Grounds (Mr. [REDACTED]) 25X1A
- 25X1A ✓ 6. Discussion of the New Proposed Program for Training on Communism (Mr. [REDACTED]) 25X1A
- ✓ 7. New Requirements for [REDACTED] Training (Mr. [REDACTED]) 25X1A
- 25X1A 8. Instructor Training with Respect to Training of Agents (Mr. [REDACTED]) 25X1A
9. Low Registration for [REDACTED] Courses (Mr. [REDACTED]) 25X1A
- ✓ 10. Constructive Credit

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